



Children's Used Clothing and Equipment Sale Rules

St. Cloud Armory — Saturday, September 24, 2011

Once again we will be utilizing the St. Cloud Armory building located on Veteran's Drive/8th St. for our sale location. We need a lot of help on sale day. Please plan on working and having fun! Purchase cards at any meeting for \$1.50 per 100 or call Roxanne Muehlbauer at (320) 251-6728. If you are planning to work or sell at the sale, please sign up at a meeting, call Roxanne at (320) 251-6728, or email her at st_cloud_moms@yahoo.com. All workers report to the Armory at 7:00 a.m. If possible bring spouses or other helping hands with you to aid in a speedy set-up. Children age 11 and older are welcome to help. **DO NOT** bring articles to sell into the building until the set-up process is complete. We will be using the back garage door to drive in and unload vehicles. Do not park your vehicle on the Armory side of the street in the back. This is a "no parking zone" and you will be ticketed.

In order to make the event a success, we need everyone's participation and cooperation! The club needs the funds to operate. If you can help by working and/or selling, please sign up at a monthly meeting. The rules make it much easier for check out and figuring out profit. Anyone not adhering to the rules will not be able to sell at the next sale. St. Cloud Area M.O.M.'s is not responsible for lost, stolen, or damaged items. **ALL SALES ARE FINAL.**

1. We allow friends and relatives of **PAID** members to sell. Use your seller number on their index cards and code them somehow. There will be only one check written for items sold under your seller number.
*All sellers under members **MUST work the sale!** This means set up, during the sale, and take down. There is no option to pay a higher percentage if they don't work; it is simply if they sell they must work the entire sale.
2. For safety reasons, children of sellers are not allowed unless they are at least 11 years old and are working at the sale.
3. Cards: We reserve the right to refuse any items not properly marked.
 - A. All items must be marked using Pre-stamped 3x5 index cards purchased from the club; 100 cards for \$1.50. Please use only Blue cards for boys and Pink cards for girls. Toys and equipment can be either color.
 - B. All cards must be attached with stick pins with ball type ends.
 - C. Two piece outfits should be pinned together, not taped.
 - D. When selling items as a set, pin together and mark card appropriately.
 - E. Write on only one side of the index card. Write clearly, and if you make a mistake **DO NOT** cross out. Please use a new card.
 - F. If you sell items in plastic bags, please pin the card on the outside of the bag.
 - G. Use only Quarter increments; (i.e.: .25, .50, .75, 1.25, etc...), with nothing priced under .25.
4. We will accept all children's clothing in **GOOD CONDITION** of any season, as well as bikes, toys, baby equipment, maternity clothes or anything related to children. We will no longer be allowing stuffed animals to be sold at the sale, with the exception of musical, talking or animated characters. **Car seats that have manufacture dates within five years will be allowed to be sold with disclaimer at the sale. Seats without dates or dates older than five years will not be allowed.** Sale Coordinators or their designees may remove items from the sale floor if they are deemed inappropriate for sale. Inappropriate items include but are not limited to general household merchandise, dirty items, items with missing parts, or unsafe merchandise.
5. Items sell better on hangers.
6. No new commercial items can be sold except by club for fundraising.
7. No new "made for profit" items can be sold.
8. We will provide t-shirts for all sellers to wear during the sale, so we can be more easily identified.
9. If possible, checks will be available at our next monthly meeting; otherwise they will be mailed out. Cards from sold items will be at the next meeting; after that they will be discarded.
10. People working at the sale from 7:00 a.m. to end (we will be signing in and out) will have 10% of their profit go towards the club. If you

Sale Schedule:

7:00-8:30 a.m.	Set-up (nothing accepted for sale after 8:30 a.m.)
8:30 a.m.	Sign in for non-selling members
9:00 a.m.	Paid members, grace period members, and immediate families shop.
9:30 a.m.	People selling under paid members shop.
10:30 a.m.	All members must be done shopping and pay for all merchandise (including what is in holding area).
11:00 a.m. - 2:00 p.m.	Open to the public
2:00 p.m.	Clean-up. All items must be picked up by 2:30pm.

work, but come late or leave early, 15% will go to the club. If you do not work at all, 25% will go to the club. If you have items left after the pick-up time of 2:30, 50% will go to the club. Those members who work from 7:00 a.m. - end, but do not sell, will receive \$10 towards convention or yearly dues.

11. **ALL UNSOLD ITEMS MUST BE PICKED UP BY 2:30 P.M. (see #10)**
12. 7:00 a.m.—8:30 a.m. is set-up time. Nothing will be accepted on the sale floor after 8:30 a.m. You are responsible to set out your own sale items.
13. Only PAID members, grace period members and their immediate family will be allowed into the sale at 9:00 a.m. Immediate family is defined as anyone who lives in your household. Families are expected to shop together. Expectant MOMS members AND any MOM member with children under the age of 1 may bring a helper of their choice with them to assist them with shopping. This means if you are pregnant with multiples or a singleton or if you have multiples or a singleton under the age of 1. The helper must stay with the MOM; no running off to shop in different directions.
14. Members are expected to pay their dues prior to the sale date. Renewing members who wish to pay at the sale will be assessed an additional \$5 fee.
15. Treasurer will be available to accept renewal membership dues until 8:45 a.m. If you do not pay by that time you will not be able to shop at 9 a.m.; those renewals can pay at 10:30 and shop with the public at 11 a.m.
16. People selling under PAID members can start shopping at 9:30 a.m. Sunrise Kiwanis volunteers and Armory staff can start shopping at 10:00am.
17. Open to the public 11:00 a.m.—2:00 p.m.
18. St. Cloud Area Sunrise Kiwanis will be providing concessions.
19. Payments by check policy: A collection agency has been hired to handle any bad checks we receive. The service is free if we post notices indicating a \$30.00 returned check fee and submit returned checks within 30 days. Cashiers at sale must request ID and phone number on checks over \$100.00, and checks are limited to MN checks only.
20. Exception Policy: Exceptions to the rules will be granted by a committee of two people appointed by the executive committee. Their decisions will be final and it is expected that their decisions will be supported by the general membership. The executive committee will have the authority to appoint new parties to this committee each sale, or keep the same two if they choose.
21. All names of paid members who work the Sale will be put in a drawing, and the three selected will help bring all sales equipment (tables, racks, etc.) back to storage (with Lisa Harren) after the sale is finished on Saturday and all merchandise is removed from the Armory. It is up to the MOM whether or not they want to require any sellers under them to help or not. If a MOM is chosen and cannot stay after to help, she must find someone else to take her place. If a MOM's name is drawn to help, her name will not go in the hat for subsequent sales until all other selling members have been drawn. Three MOMs who volunteer to help load the equipment at the storage unit Friday evening will be exempt from the drawing for Saturday's equipment return.